### CHECKLIST | REGULAR



Customer	
Location	
Professional	
General	
Vacuum and mop all hardfloors	
Dust all furniture	
Dust baseboard	
Wet clean baseboards and doors	
Dust windows sills and ledges	
Wet clean windows sills and ledges	
Spot clean walls	
Remove all trash	
Remove all cobwebs	
Sweep all patios and decks	
Clean inside every closet and closet shelves	
Clean inside every cupboard and drawers  NOTES	
Dust ceiling fans and light fixtures	
Wet clean ceiling fans and light fixtures	
Dust blinds	
Wet clean blinds	
Making beds	
Clean windows	J
Laundry	
Table setting services	
Before during and after party	
Kitchen	

### **REGULAR**



		SIGNATURE
U	Garage	
	Window Cleaning (Inside Only)	
	Dust and polish furniture	
	Dust furniture	
	Wet clean light bulbs	
	Dust light bulbs	
	Vacuum Upholstered Furniture and Rugs	NOTES
	Living and Dining Room	
	Clean and sanitize toilet bowl	
	Clean mirrors	
	Desinfect bathroom floors	
	Clean light fixtures	
	Wet Clean all Cabinets Fronts	
	Clean and sanitize shower and tub	
	Clean and Sanitize Sink and Countertops	
	Bathroom	
	Clean inside microwave	
	Clean inside of refrigerator	
	Wet Clean all Cabinets FrontsWet clean	
	Clean ranges/stove	
	Clean outside appliances	
	Clean and Sanitize Sink and Countertops	

## CHECKLIST | SPRING/ONE TIME /DEEP CLEANING



Cu	stomer
Loc	cation
Pro	ofessional
	General
	Vacuum and mop all hardfloors
	Dust all furniture
	Dust baseboard
	Wet clean baseboards and doors
	Dust windows sills and ledges
	Wet clean windows sills and ledges
	Spot clean walls
	Remove all trash
	Remove all cobwebs
	Sweep all patios and decks
	Clean inside every closet and closet shelves
	Clean inside every cupboard and drawers  NOTES
	Dust ceiling fans and light fixtures
	Wet clean ceiling fans and light fixtures
	Dust blinds
	Wet clean blinds
	Making beds
	Clean windows
	Laundry
	Table setting services
	Before during and after party
	Kitchen

### SPRING/ONE TIME/DEEP CLEANING



Clean and Sanitize Sink and Countertops	
Clean outside appliances	
Clean ranges/stove	
Wet Clean all Cabinets FrontsWet clean	
Clean inside of refrigerator	
Clean inside microwave	
Bathroom	
Clean and Sanitize Sink and Countertops	
Clean and sanitize shower and tub	
Wet Clean all Cabinets Fronts	
Clean light fixtures	
Desinfect bathroom floors	
Clean mirrors	
Clean and sanitize toilet bowl	
Living and Dining Room	
Vacuum Upholstered Furniture and Rugs	NOTES
Dust light bulbs	
Wet clean light bulbs	
Dust furniture	
Dust and polish furniture	
Window Cleaning (Inside Only)	
Garage	
	SIGNATURE

# CHECKLIST | MOVE IN/MOVE-OUT CLEANING & Concierge



Cust	omer	
Loca	tion	
Professional		
C	ieneral	
_		
_	acuum and mop all hardfloors	
	Oust all furniture	
	Oust baseboard	
\( \times \)	Vet clean baseboards and doors	
	Oust windows sills and ledges	
	Vet clean windows sills and ledges	
O S	pot clean walls	
R	emove all trash	
R	remove all cobwebs	
Sv	weep all patios and decks	
C	lean inside every closet and closet shelves	
_ c	lean inside every cupboard and drawers	
	Oust ceiling fans and light fixtures	
	Vet clean ceiling fans and light fixtures	
	oust blinds	
□ ∨	Vet clean blinds	
	1aking beds	
_ c	lean windows	
L	aundry	
☐ Ta	able setting services	
В	sefore during and after party	
K	itchen	



Clean and Sanitize Sink and Countertops	
Clean outside appliances	
Clean ranges/stove	
Wet Clean all Cabinets FrontsWet clean	
Clean inside of refrigerator	
Clean inside microwave	
Bathroom	
Clean and Sanitize Sink and Countertops	
Clean and sanitize shower and tub	
Wet Clean all Cabinets Fronts	
Clean light fixtures	
Desinfect bathroom floors	
Clean mirrors	
Clean and sanitize toilet bowl	
Living and Dining Room	
Vacuum Upholstered Furniture and Rugs	NOTES
Dust light bulbs	
Wet clean light bulbs	
Dust furniture	
Dust and polish furniture	
Window Cleaning (Inside Only)	
Garage	
	SIGNATURE

### CHECKLIST | SPECIAL PROJECT

**Kitchen** 



Customer			
Location			
Professional	Professional		
General			
Vacuum and mor	) all hardfloors		
Dust all furniture			
Dust baseboard			
☐ Wet clean basebo	oards and doors		
Dust windows sill	s and ledges		
Wet clean window	ws sills and ledges		
Spot clean walls			
Remove all trash			
Remove all cobwe	ebs		
Sweep all patios a	and decks		
Clean inside every	y closet and closet shelves		
Clean inside every	y cupboard and drawers	NOTES	
Dust ceiling fans	and light fixtures		
☐ Wet clean ceiling	fans and light fixtures		
Dust blinds			
☐ Wet clean blinds			
Making beds			
Clean windows			
Laundry			
☐ Table setting serv	rices		
Before during and	d after party		

#### **SPECIAL PROJECT**



Clean and Sanitize Sink and Countertops	
Clean outside appliances	
Clean ranges/stove	
Wet Clean all Cabinets FrontsWet clean	
Clean inside of refrigerator	
Clean inside microwave	
Bathroom	
Clean and Sanitize Sink and Countertops	
Clean and sanitize shower and tub	
Wet Clean all Cabinets Fronts	
Clean light fixtures	
Desinfect bathroom floors	
Clean mirrors	
Clean and sanitize toilet bowl	
Living and Dining Room	
Vacuum Upholstered Furniture and Rugs	NOTES
Dust light bulbs	
Wet clean light bulbs	
Dust furniture	
Dust and polish furniture	
Window Cleaning (Inside Only)	
Garage	
	SIGNATURE