

CHECKLIST | REGULAR

Customer

Location

Professional

General

- ☐ Vacuum and mop all hardfloors
- ☐ Dust all furniture
- ☐ Dust baseboard
- ☐ Wet clean baseboards and doors
- ☐ Dust windows sills and ledges
- ☐ Wet clean windows sills and ledges
- ☐ Spot clean walls
- ☐ Remove all trash
- ☐ Remove all cobwebs
- ☐ Sweep all patios and decks
- ☐ Clean inside every closet and closet shelves
- ☐ Clean inside every cupboard and drawers
- ☐ Dust ceiling fans and light fixtures
- ☐ Wet clean ceiling fans and light fixtures
- ☐ Dust blinds
- ☐ Wet clean blinds
- ☐ Making beds
- ☐ Clean windows

Laundry

- ☐ Table setting services
- ☐ Before during and after party

Kitchen

NOTES

REGULAR

- ☐ Clean and Sanitize Sink and Countertops
- ☐ Clean outside appliances
- ☐ Clean ranges/stove
- ☐ Wet Clean all Cabinets FrontsWet clean
- ☐ Clean inside of refrigerator
- ☐ Clean inside microwave

Bathroom

- ☐ Clean and Sanitize Sink and Countertops
- ☐ Clean and sanitize shower and tub
- ☐ Wet Clean all Cabinets Fronts
- ☐ Clean light fixtures
- ☐ Disinfect bathroom floors
- ☐ Clean mirrors
- ☐ Clean and sanitize toilet bowl

Living and Dining Room

- ☐ Vacuum Upholstered Furniture and Rugs
- ☐ Dust light bulbs
- ☐ Wet clean light bulbs
- ☐ Dust furniture
- ☐ Dust and polish furniture
- ☐ Window Cleaning (Inside Only)
- ☐ **Garage**

NOTES

SIGNATURE

CHECKLIST | SPRING/ONE TIME /DEEP CLEANING

Customer

Location

Professional

General

- ☐ Vacuum and mop all hardfloors
- ☐ Dust all furniture
- ☐ Dust baseboard
- ☐ Wet clean baseboards and doors
- ☐ Dust windows sills and ledges
- ☐ Wet clean windows sills and ledges
- ☐ Spot clean walls
- ☐ Remove all trash
- ☐ Remove all cobwebs
- ☐ Sweep all patios and decks
- ☐ Clean inside every closet and closet shelves
- ☐ Clean inside every cupboard and drawers
- ☐ Dust ceiling fans and light fixtures
- ☐ Wet clean ceiling fans and light fixtures
- ☐ Dust blinds
- ☐ Wet clean blinds
- ☐ Making beds
- ☐ Clean windows

Laundry

- ☐ Table setting services
- ☐ Before during and after party

Kitchen

NOTES

SPRING/ONE TIME/DEEP CLEANING

- ☐ Clean and Sanitize Sink and Countertops
- ☐ Clean outside appliances
- ☐ Clean ranges/stove
- ☐ Wet Clean all Cabinets FrontsWet clean
- ☐ Clean inside of refrigerator
- ☐ Clean inside microwave

Bathroom

- ☐ Clean and Sanitize Sink and Countertops
- ☐ Clean and sanitize shower and tub
- ☐ Wet Clean all Cabinets Fronts
- ☐ Clean light fixtures
- ☐ Disinfect bathroom floors
- ☐ Clean mirrors
- ☐ Clean and sanitize toilet bowl

Living and Dining Room

- ☐ Vacuum Upholstered Furniture and Rugs
- ☐ Dust light bulbs
- ☐ Wet clean light bulbs
- ☐ Dust furniture
- ☐ Dust and polish furniture
- ☐ Window Cleaning (Inside Only)
- ☐ **Garage**

NOTES

SIGNATURE

CHECKLIST | MOVE IN/MOVE-OUT CLEANING

Customer

Location

Professional

General

- ☐ Vacuum and mop all hardfloors
- ☐ Dust all furniture
- ☐ Dust baseboard
- ☐ Wet clean baseboards and doors
- ☐ Dust windows sills and ledges
- ☐ Wet clean windows sills and ledges
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- ☐ Wet clean blinds
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- ☐ Clean windows

Laundry

- ☐ Table setting services
- ☐ Before during and after party

Kitchen

NOTES

MOVE IN/MOVE-OUT CLEANING

- ☐ Clean and Sanitize Sink and Countertops
- ☐ Clean outside appliances
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- ☐ Wet Clean all Cabinets FrontsWet clean
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NOTES

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SIGNATURE

CHECKLIST | SPECIAL PROJECT

Customer

Location

Professional

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- ☐ Wet clean windows sills and ledges
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- ☐ Dust blinds
- ☐ Wet clean blinds
- ☐ Making beds
- ☐ Clean windows

Laundry

- ☐ Table setting services
- ☐ Before during and after party

Kitchen

NOTES

SPECIAL PROJECT

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NOTES

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